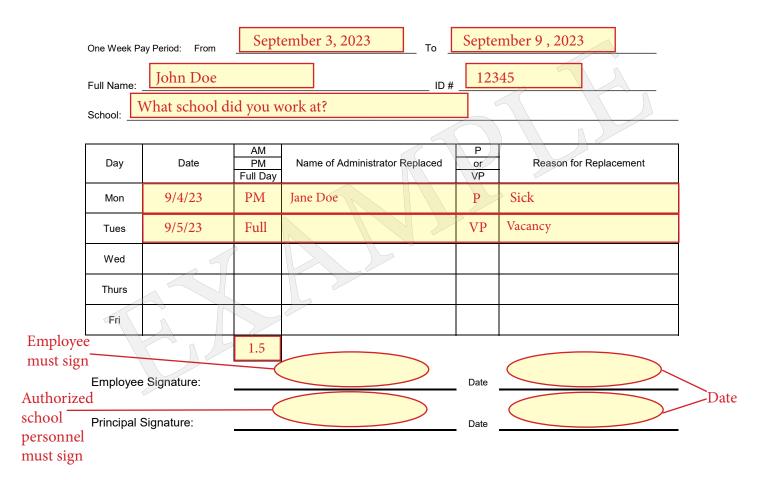
How to Fill out Replacement Admin Timesheet

LIMESTONE DISTRICT SCHOOL BOARD Replacement (Retired) Administrator Pay Sheet



NOTES:

- * All areas need to be complete before submitting. *
- * All timesheets must be submitted to the Superintendent of your school directly for approval. *
- * All absences must be recorded in smart find. This should also be reflected on this timesheet. *
- * It is the responsibility of the working retired employee to track their own days for pension reasons. *
- * If any information is missing, the timesheet will not be processed and will need to be corrected before pay can be issued. *
- * Casual employees will be paid 2 weeks in arrears. Please click here for the payroll schedule. *